

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON October 7, 2015**

A meeting of the CARPD Board of Directors was held on October 7, 2015 at the CAPRI/CARPD Office in Citrus Heights, CA at 10:00 a.m.

MEMBERS PRESENT: Frank Gorman, President, Valley-Wide
Rick Sloan, Past President, Cordova
Maryalice Faltings, Secretary, Livermore Area
Al McGreehan, Chief Financial Officer, Paradise
Tarry Smith, Carmichael
Stephen Fraher, Arcade Creek
Gene Hostetler, Rancho Simi
Mark Johnson, Rancho Simi
Manuel “Manie” Meraz, Orangevale
Joe Gibson, Conejo
Mike Limbaugh, Hesperia

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager
Julie Tortorici, Administrative Assistant

1. CALL TO ORDER

The October 7, 2015 Board of Directors meeting was called to order at 10:05 a.m. by Board President Frank Gorman.

2. ATTENDANCE

President Frank Gorman took roll and noted that Mike Limbaugh was in attendance via telephone. Maryalice Faltings arrived at 10:10 a.m.

3. **AGENDA MODIFICATIONS/APPROVAL**

Manuel “Manie” Meraz made a motion to approve the agenda. This motion was seconded by Mark Johnson.

Ayes: Frank Gorman, Rick Sloan, Al McGreehan, Tarry Smith, Joe Gibson, Gene Hostetler, Mike Limbaugh, Mark Johnson, Stephen Fraher and Manuel “Manie” Meraz.

Noes: None.

Abstentions: None.

4. **PRESIDENT’S REPORT**

Nothing to report.

5. **BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS**

Nothing to report.

6. **MINUTES**

Manuel “Manie” Meraz made a motion to approve the July 15, 2015 meeting minutes. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Al McGreehan, Tarry Smith, Joe Gibson, Gene Hostetler, Mike Limbaugh, Mark Johnson, Stephen Fraher and Manuel “Manie” Meraz.

Noes: None.

Abstentions: None.

7. **CORRESPONDENCE**

Nothing to report.

8. **PUBLIC COMMENTS**

Nothing to report.

9. **FINANCIAL REPORT**

Al McGreehan reported that the overall budget report looks really good.

Mark Johnson made a motion to approve the Financial Report. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Al McGreehan, Tarry Smith, Joe Gibson, Gene Hostetler, Mike Limbaugh, Mark Johnson, Stephen Fraher and Manuel “Manie” Meraz.

Noes: None.

Abstentions: None.

10. COMMITTEE REPORTS/MEETINGS**A. Nominations Committee**

Nothing to report.

B. Finance Committee

Nothing to report.

C. Conference Committee

Executive Director Pat Cabulagan reported on the previous conference committee meetings. The committee met on August 17, 2015 and discussed possible dates and locations for the upcoming CARPD Spring Conference. The committee agreed on May 19-22, 2016 and narrowed the locations down to Monterey and Lake Tahoe. After doing a price comparison on each location it was decided that the 2016 CARPD Spring Conference will again be held in South Lake Tahoe. The committee also discussed possible session topics to be discussed as well as possible types of keynote speakers.

D. Legislative

Rick Richards reported that the Legislative Committee met via teleconference on August 28, 2015 where they noticed a few key bills that are listed to include the current status of each bill. President Frank Gorman inquired about the status of **AB 317** which is currently on the senate floor but it is believed that it will be shelved until the November 2016 ballot. The total amount is currently at 2.4 billion. Mr. Richards will keep the Board updated on any changes to these bills.

Al McGreehan discussed a statewide ballot measure to increase minimum wage and also providing health benefits.

E. Awards

Nothing to report.

F. CAPRI

Pat Cabulagan stated that all of the invoices have been sent. Dividends for Liability/Property program will be sent out this month.

G. Legislative Outreach

Joe Gibson suggested scheduling a conference call for the legislative committee along with Ralph Heim to discuss what further legislative measures can be taken.

11. OLD BUSINESS**A. State Budget**

Nothing to report.

B. Legislative Outreach

Nothing to report.

C. Annual Membership Dues Update

Executive Director Pat Cabulagan reported that invoices for membership dues were sent out on June 8, 2015 totaling \$106,000. As of date we have received \$109,000 in membership dues. This increase is a result of a number of District's fell into a new dues category which increased the amount collected. All but two districts have paid. Those two Districts have been contacted and both payments have been processed by the Districts.

D. 2015 CARPD Conference Update

Executive Pat Cabulagan reported that the 2016 CARPD Spring Conference will be held at the Lake Tahoe Resort on May 19-22, 2016. The Conference Committee has suggested several topics to be discussed at the conference to include: 1) water/drought; 2) Effect and strategy of minimum wage increase; 3) Legalities of foundations on 501c3; 4) Liability Exposures; 5) Employment Law Liability; 6) Park Rangers armed & unarmed; 7) State park grant writing session; and 8) Partnership and collaborations. Other suggestions from the Board included LAFCO and how to districts can deal with the homeless in state parks. The Board also discussed possible speakers for each topic.

The Board also discussed different suggestions for the Sponsor's Reception to include a gondola ride to the top of Heavenly to enjoy a catered dinner and also a boat ride.

12. NEW BUSINESS**A. Appointment of CAPRI Board Position**

The Board discussed in detail each candidate and their qualifications. After much deliberation and after a secret ballot, the Board decided that Tim Barry of Livermore Area Recreation and Park District will serve as the CARPD appointee on the CAPRI Board of Directors. Mr. Barry's term will begin on January 1, 2016.

B. Healthy Lifestyles Program

Greater Valley Recreation and Park District (GVRD) has embarked on an ambitious effort to position itself as the 'Community Champion for Healthy Lifestyles. This project builds on existing strengths of recreational programming and goes further to articulate the health benefits to families, adults and seniors of maintaining a physically active lifestyle.

Shane McAfee of GVRD and Richard Houston were in attendance to give a presentation and discuss how CARPD could act as a leader and facilitator for member agencies in replicating this strategy.

C. CARPD Tax Status

Executive Director Pat Cabulagan stated that after meeting with our tax attorney it appears as though CARPD is exempt from filing taxes. Our tax attorney will be drafting a declaration letter to send to the IRS. We should receive a letter in a few months stating that we are exempt from filing taxes. The cost of this should still fall within the \$10,000 budget.

D. Exhibiting at CSDA Conference

Executive Director Pat Cabulagan and Rick Richards attended the CSDA Conference in Monterey, CA from September 21-22, 2015. They exhibited a joint CAPRI and CARPD booth and provided multiple giveaway items. Twelve of our Districts were in attendance as well as 2 non-member Districts. They were also able to make contact with several Community Services Districts. Overall it was a good conference and we will more than likely attend next year as well.

E. Marketing Postcard

CARPD marketing postcards were recently sent out to all non-member districts. CAPRI postcards will be mailed out to all member and non-member districts in the next week or so. Both postcards were given out at the CSDA Conference as well. Staff will also be creating a marketing brochure.

13. CARPD CALENDAR OF EVENTS

The Board requested that the NRPA Conference on October 6-7, 2016 be added to the calendar of events. Also, it was requested that a proposal be drafted and presented to the Board regarding Ralph Heim's contract renewal.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

Legislative advocacy contract, Conference Committee meeting, compare notes on Healthy Lifestyles.

16. CLOSING COMMENTS**17. ADJOURNMENT**

Maryalice Faltings made a motion to adjourn the meeting. This motion was seconded by Rick Sloan.

Joe Gibson made a motion to approve the Reimbursement of Registration Expenses. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Al McGreehan, Tarry Smith, Joe Gibson, Gene Hostetler, Mike Limbaugh, Mark Johnson, Stephen Fraher, Manuel "Manie" Meraz and Maryalice Faltings.

Noes: None.

Abstentions: None.

The meeting adjourned at 2:15 p.m.

NOTICES:

The next CARPD Board of Directors meeting will be held on Wednesday, January 20, 2016 at 10:00 a.m. at the CAPRI/CARPD office.