

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON March 16, 2016**

A meeting of the CARPD Board of Directors was held on March 16, 2016 at the CAPRI/CARPD Office in Citrus Heights, CA at 10:00 a.m.

MEMBERS PRESENT: Frank Gorman, President, Valley-Wide
Rick Sloan, Past President, Cordova
Maryalice Faltings, Secretary, Livermore Area
Tarry Smith, Carmichael
Gene Hostetler, Rancho Simi
Mark Johnson, Rancho Simi
Manuel “Manie” Meraz, Orangevale
Joe Gibson, Conejo
Mike Limbaugh, Hesperia
Al McGreehan, Chief Financial Officer, Paradise
Stephen Fraher, Arcade Creek

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager
Julie Tortorici, Administrative Assistant

1. CALL TO ORDER

The March 16, 2016 Board of Directors meeting was called to order at 10:01 a.m. by Board President Frank Gorman.

2. ATTENDANCE

Secretary Maryalice Faltings took roll and noted that all were in attendance.

3. AGENDA MODIFICATIONS/APPROVAL

Nothing to report.

4. PRESIDENT’S REPORT

Nothing to report.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

Nothing to report.

6. MINUTES

Maryalice Faltings made a motion to approve the January 20, 2016 meeting minutes. This motion was seconded by Manuel "Manie" Meraz.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, and Mike Limbaugh.

Noes: None.

Abstentions: Al McGreehan, Stephen Fraher.

7. CORRESPONDENCE

Nothing to report.

8. PUBLIC COMMENTS

Nothing to report.

9. FINANCIAL REPORT

Al McGreehan noted that there was an entry error regarding the Statement of Revenues and Expenses Budget to Actual handout under General Miscellaneous Board Expenses. A total of \$450.00 was budgeted, however the financials show \$7,311.48 as expended. Staff reported that the majority of the funds expended needs to be moved to Miscellaneous Line Item for the Tax Consultant. This will be corrected by our next Board of Directors meeting in May.

Al McGreehan made a motion to approve the financial report. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

10. COMMITTEE REPORTS/MEETINGS**A. Nominations Committee**

Nothing to report.

B. Finance Committee

Nothing to report.

C. Conference Committee

Nothing to report.

D. Legislative

Rick Richards reported that the Legislative Committee had conference call on Friday, March 4, 2016 with Ralph Heim from the Public Policy Advocates Office where the Committee reviewed over 70 bills. Ralph Heim provided the Committee with a Legislative Status Report on pending legislative bills. The Committee discussed the possible Legislator of the Year Award with no definite winner. He also reported an estimated 60 -70 statewide measures will be on the November ballot.

E. Awards

Maryalice Faltings reported that the 2016 CARPD Scholarship packets have been reviewed and the winners will be selected by the end of the March, 16, 2016 Board of Directors meeting. The 2016 Awards of Distinction nominee packets were distributed to the Awards Committee to be reviewed and determine the winners.

F. CAPRI

Executive Director Pat Cabulagan reported initial outlook for next year's renewal of Worker's Compensation will be 10-15% which is on par with previous years. Property and Liability will be 0-5%. CAPRI will be bill starting a Medical Provider Network which will mean that workers who get injured on the job will now have to see a doctor which has been approved to be in CAPRI's network. This will hopefully eliminate unnecessary reoccurring trips to the doctor.

G. Legislative Outreach

Joe Gibson suggested that we draft a letter to be sent to our member agencies requesting they compose a list of projects they would like to see added to the 2018 ballot.

11. OLD BUSINESS**A. State Budget**

Nothing to report.

B. Legislative Outreach

Nothing to report.

C. 2016 CARPD Conference Update

Executive Director Patrick Cabulagan updated the Board on the 2016 CARPD Conference.

All conference registration material has been sent to the Districts via e-mail broadcast, newsletters and via letter. Attendees are starting to register for the conference; as of this writing we have 29 attendees, 7 guests and 17 Districts registered. He noted that at this time last year there were only 9 individuals registered for the conference.

Awards of Distinction information was sent out to all the membership via e-mail broadcast, newsletters and via letter. Award submittals were due on March 7, 2016. We received 39 nominations from 14 different districts for 14 different award categories. We will be handing out the award nominations to the Awards Committee to determine the winners.

The Scholarship information was sent out to our member district via e-mail, letter and newsletters. Scholarship submittals were due February 26, 2016. We received 9 entries for the 3 scholarships from 9 districts. The Awards Committee is currently reviewing the applications to determine who will receive this year's scholarships.

We have finalized all of the slots for speakers for the conference. The following speakers have been secured for the conference: 1) James Lloyd, Keynote speaker; 2) Scott Lankford – Tahoe Transformed: The Lake that Changed America; 3) Mark Hazelwood – Liability Exposures for Recreation and Park Districts; 4) District Panel – Park Rangers – Armed, Unarmed and Security (Conejo, Carmichael and Fulton El-Camino); 5) Stephen Horan – Employment Law Update 6) Steve Lucas – LAFCO and Recreation and Park Districts; 7) Peter Tateishi – Minimum Wage Effects on Public Entities; 8) Jean Lacher – Grant Writing for Recreation and Park Districts; 9) John Bliss/Susan Barnes – Stories from the Trenches: Navigating Through Proposition 218's Stormy Seas; 11) District Panel – Water Conservations – What have our Districts Been Doing (Greater Vallejo, Sunrise, North of the River plus searching for one more); Ralph Heim – 2016 Legislative Update: From the Legislature to the Ballot Box.

As of this writing, we have \$8,000 in sponsors. The following are the sponsors for this year's conference thus far: CAPRI; York Insurance Services; Walsh & Associates; NBS; Clifford & Brown; East Bay Regional Park District; George Hills Company; Porter Scott; SCI Consulting; Allen, Glaessner, Hazelwood & Werth; and Larry Bain.

The Board made their decisions on who will be moderating the General Managers Roundtable and the Board Roundtable as well as each speaker presentations.

Staff will begin the process finalizing food selections, rooms, etc. We are also trying to secure additional rooms at either the Marriott Timber Lodge or Harvey's.

We found out that there is an Amgen Tour of America (Cycling) that is being held in South Lake Tahoe on Thursday the 17th of May and they have booked the remaining rooms at the Lake Tahoe Resort on Wednesday and Thursday. We have received quotes from Harvey's and we are waiting on quotes from Marriott Timber Lodge.

We are ready to book the room for the Sponsor's Reception on Friday night at Harvey's along with a band for that evening for a total of around \$5,000 with an overall total budget of \$10,000.

Manuel "Manie" Meraz made a motion to approve to increase the budget for Keynote Speaker and Sponsor's reception venue by 5 thousand dollars. This motion was seconded by Joe Gibson.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

12. NEW BUSINESS

A. Governor's Appointments

On March 2, 2016, Governor Brown made the following appointments: Myrian Solis Coronel, 35, of Chula Vista and Anthea Hartig, 51, of San Mateo.

We will discuss the Governor's appointments in greater detail at the meeting.

B. CARPD Tax Status

Executive Director Pat Cabulagan stated that due to the IRS having no record of CARPD in their system, our plan is to apply for a 501c6 under the same name and file with the Secretary of State with a new tax ID number.

C. CSDA Special Districts Legislative Days Partnership

Executive Director Pat Cabulagan reported that at the last meeting the Board approved becoming a partner of the 2016 CSDA Special Districts Legislative Days which is scheduled for May 17-18, 2016 at the Sacramento Convention Center in Sacramento, CA. The Board also approved hosting a roundtable discussion. Our partner application and letting CSDA know that we will be a host of a roundtable has been submitted. We will also be advertising in a newsletter the 2016 CSDA Special District's Legislative Days.

D. Annual Membership Dues

Three years ago the Board of Directors approved an increase in the Membership Dues as outlined below. The Board has decided to membership dues the same. There will be a Budget/Finance committee meeting before our next Board meeting in May.

Staff will send out our Membership Dues letters to inform members of the rates for budgeting purposes.

E. Legislator of the Year Award

The Legislative Committee met on March 4, 2016 to discuss newly introduced bills and to discuss candidates for Legislator of the Year. The Committee did not come up with any candidates for Legislator of the Year; however, the Committee thought that it would be beneficial to recognize two legislators whose terms are coming to an end but who have been instrumental in supporting Recreation and Park Districts and the environment during their time as legislators/assembly members. The Committee felt that it shouldn't be Legislator of the Year but some type of recognition outlining their support for Recreation and Park Districts and the environment would be appropriate.

The two legislators they are recommending are: Senator Fran Pavley (Senate District 27 Ventura County area) and Senator Loni Hancock (Senate District 09, Contra Costa and Alameda County area). The Committee felt that it would be great to recognize them and to invite to be recognized at the Conference and to speak briefly to the membership.

Joe Gibson made a motion to recognize both Senator Pavley and Hancock as a friend of the Park Districts with a resolution for the work they've done. This motion was seconded by Al McGreehan.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

E. 2016 Slate of Officers

Executive Director Cabulagan reported the Nominations Committee met to present to the Board the 2016 Slate of Officers which was approved.

A letter will be sent to the membership outlining the 2016 Slate of Officers and letting the District's know the nominations process for anyone interested in serving on the Board.

Joe Gibson made a motion to approve the Slate of Officers. This motion was seconded by Al McGreehan.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

F. Credit Card Square

Over the last few years, we have received a number of requests to pay for the 2016 CARPD Spring Conference by credit card which we do not currently have the ability to do. We researched the ability for us to take payments by credit card not only at the office but while we are at the conference. The cost to CARPD is 2.75% per swipe or if we manually enter credit cards then it is 3.5% plus 15 cents per transaction. The Board agreed to move forward and offer credit card services to CARPD.

Joe Gibson made a motion to approve the Square. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

13. CARPD CALENDAR OF EVENTS

Al McGreehan requested that the fall CARPD retreat be added to the calendar of events. The Board also discussed several possible locations for the retreat. Staff will present the Board with possible pricing and location information at the upcoming Board meeting.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

The Board would like to see Slate of Office with letter that will be sent out with it.

16. CLOSING COMMENTS**17. ADJOURNMENT**

President Frank Gorman made a motion to adjourn the meeting. This motion was seconded by Rick Sloan.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Tarry Smith, Gene Hostetler, Mark Johnson, Manuel "Manie" Meraz, Joe Gibson, Mike Limbaugh, Al McGreehan, and Stephen Fraher.

Noes: None.

Abstentions: None.

The meeting adjourned at 1:15 pm.

NOTICES:

The next CARPD Board of Directors meeting will be held on Thursday, May 19, 2016 at 10:00 a.m. at the Lake Tahoe Resort Hotel.