

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON March 18, 2015**

A meeting of the CARPD Board of Directors was held on March 18, 2015 at the CAPRI/CARPD Office in Citrus Heights, CA at 10:00 a.m.

MEMBERS PRESENT: Rick Sloan, President, Cordova
Gene Hostetler, Past President, Rancho Simi
Joe Gibson, Conejo
Maryalice Faltings, Secretary, Livermore Area
Stephen Fraher, Arcade Creek
Tarry Smith, Carmichael
Frank Gorman, Valley-Wide
Mark Johnson, Rancho Simi
Mike Limbaugh, Hesperia
Manuel “Manie” Meraz, Orangevale
Al McGreehan, Chief Financial Officer, Paradise

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager

1. CALL TO ORDER

The March 18, 2015 Board of Directors meeting was called to order at 10:08 a.m. by Board President Rick Sloan.

2. ATTENDANCE

Roll was taken and it was noted that Al McGreehan, Maryalice Faltings, Mannie Meraz and Joe Gibson were absent. Manie Meraz arrived shortly thereafter at 10:09 a.m. followed by Maryalice Faltings and Al McGreehan arriving at 10:13 a.m. Joe Gibson joined via telephone at 10:10 a.m.

3. AGENDA MODIFICATIONS/APPROVAL

Executive Director Cabulagan suggested adding item 12F to discuss Exempt Status 501c3.

Tarry Smith suggested adding item 12 G to discuss implementing a proposed training session for district employees.

Mark Johnson made a motion to approve the proposed Agenda Modifications. This motion was seconded by Gene Hostetler.

Ayes: Rick Sloan, Mark Johnson, Gene Hostetler, Stephen Fraher, Tarry Smith, Frank Gorman, Mike Limbaugh, Mannie Meraz, Maryalice Faltings, and Al McGreehan.

Nays: None.

Abstentions: None.

4. PRESIDENT'S REPORT

Board President Rick Sloan spoke about his February 4, 2015 trip, along with Steve Fraher, Rick Richards and Ralph Heim, to the state capitol to meet with Senator de Leon to award him with our Legislator of the Year Award. He reported that Senator de Leon was extremely gracious and pleased to receive the award.

He also attended the CPRS Conference and SDLA Leadership Academy and took notes on how to refine details of the upcoming CARPD Conference which he is looking forward to in May.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

No changes.

6. MINUTES

Executive Director Cabulagan reported that a few of the motions from the January 21, 2015 meeting minutes were incomplete in the Ayes and this was to be corrected.

Frank Gorman made a motion to table the meeting minutes until the next Board meeting. This motion was seconded by Maryalice Faltings.

Ayes: Rick Sloan, Mark Johnson, Gene Hostetler, Stephen Fraher, Tarry Smith, Frank Gorman, Mike Limbaugh, Mannie Meraz, Maryalice Faltings, and Al McGreehan.

Nays: None.

Abstentions: None.

7. **CORRESPONDENCE**

None.

8. **PUBLIC COMMENTS**

None.

9. **FINANCIAL REPORT**

Al McGreehan reported that after reviewing the Financial Report it seems quite a bit of money spent on the Board's Strategic Planning meeting. Executive Director Pat Cabulagan reported that the amount shown is not an actual depiction of the total but instead a total that had not yet been broken down into individual categories i.e. hotel rooms, food. Although we did go over budget, the actual numbers used for the meeting budget were estimated based on numbers from two years ago. Since then hotel and food costs have increased due to change in ownership and inflation.

Mark Johnson made a motion to approve the Financial Report. This motion was seconded by Gene Hostetler.

Ayes: Rick Sloan, Mark Johnson, Gene Hostetler, Stephen Fraher, Tarry Smith, Frank Gorman, Mike Limbaugh, Mannie Meraz, Maryalice Faltings, Joe Gibson and Al McGreehan.

Nays: None.

Abstentions: None.

10. **COMMITTEE REPORTS/MEETINGS**

A. Nominations Committee

Nothing to report.

B. Finance Committee

Al McGreehan reported that the Finance Committee met via teleconference on March 12, 2015 there is a good chance that the committee might be prepared to present the upcoming fiscal year budget to the Board Members at the next Board of Directors meeting in May.

C. Conference Committee

Frank Gorman stated there was a Conference Committee meeting via teleconference on February 24, 2015. Keynote Speaker Steve Garvey has been confirmed as well as the Tahoe Paradise, which is the boat that the Friday night

Sponsor's Reception will be held on. Director Cabulagan stated that our numbers should be ok and that we will have enough room to accommodate the 92 person limit. Mr. Gorman is pleased with the speaker's we have lined up and that there is still rooms available at the Lake Tahoe Resort to be reserved.

D. Legislative

Rick Richards, Risk Manager, reported there was Legislative meeting held via teleconference on February 20, 2015 in which they discussed the Legislator of the Year Award. The Committee decided to wait to see if any great candidates come out from this year's legislative process.

He also reported that overall it has been a good Legislative year. We recently had a bill signed in the attempt to change the Park Bond to Per Capita. CSDA & CPRS are both in favor of the change. Director Cabulagan stated bills to watch are AB 67, Double Pay on Holiday Act of 2015 and SB 47, Synthetic Turf.

E. Awards

Maryalice Faltings reported that there will be two full scholarships and one partial scholarship awarded for the 2015 CARPD Spring Conference. One full scholarship was awarded to Michael Hanson of Arcade Creek Recreation and Park District, the other to Ellen Porter of Jurupa Area Recreation and Park District. The partial Scholarship was awarded to Rodney Gould of Isla Vista Recreation and Park District. All of the Award of Distinction packets have been received. Once they have been reviewed by the Awards Committee, the winners will be decided and notified.

F. CAPRI

Executive Director Pat Cabulagan provided the report for CAPRI. He stated that CAPRI issued the dividends for Liability and Property program in the amount of \$400,000.

He also reported that we are in the process insurance renewals and the Property program looks like it will be a good year barring any catastrophic events from now until July 1, 2015. We should see either a flat renewal or slight decreases in premium. Liability should also be a good year with only minimal increases in premium. Workers Compensation will continue to have increases 10-12% due to medical inflation. Medical inflation for this year was 8-10%.

G. Legislative Outreach

Nothing to report.

11. OLD BUSINESS**A. State Budget**

Nothing to report.

B. Legislative Outreach

Nothing to report.

C. 2015 CARPD Conference

Executive Director Cabulagan reported we currently have 33 individuals, 11 guests and 19 Districts registered for the Conference. 2 of the early registrations were received from Greenfield Public Recreation and Park District which is currently non-members of CARPD.

He also stated a total of 28 Awards of Distinction information was sent out to all members via email, newsletter and mail. The Award submittals were due on March 6, 2015. Nominations were received from 15 different Districts for 13 different Award categories. A total of 7 Scholarship applications were received. The award nominations will be distributed to the Awards Committee to determine the winners.

All speakers for the conference have been finalized. The following are the speakers and their topics: 1) Steve Garvey, Keynote speaker; 2) Scott Valentine – Geologic History of Lake Tahoe Basin; 3) Dennis Walsh – Liability Exposures; 4) Chad Kennedy – Tips for Responsible Irrigation During California Droughts; 5) Derek Cole/David Ritchie – Hostile Work Environment: Prevention Strategies for Public Agencies; 6) Dean Wetter, Tim Barry, Mike Trinca and Jim Rodems – Innovative Programs for Recreation and Park Districts; 7) Angela Summers – Words Can Hurt! The Kindness Crusade – Help Your Organization Stop Bullying; 8) Angela Summers – The ART of War – Winning Admiration and Respect From Your Employees and Customers; 9) David McMurchie – Brown Act; 10) Peter Lien – LED Lighting and its Benefits; 11) Ralph Heim – 2015 Legislative Year – Opportunities and Challenges.

We currently have \$8,250 with about \$1,500 in commitments in Sponsorships. The following are the sponsors for this year's conference thus far: 1) CAPRI (\$1,500); York Insurance Services (\$1,500); Norman Peterson & Associates (\$1,500); Field Turf (\$500); Clifford & Brown (\$250); East Bay (\$500); Porter Scott (\$500); Sunkay and Associates (\$500); and Larry Bain (\$250).

12. NEW BUSINESS**A. 2015 CSDA Special District Tour Partnership**

Executive Director Cabulagan reported that CARPD has again been asked to partner with CSDA on the 2015 Special Districts Tour. Rick Richards said that if CARPD were to participate the estimated fee would be around \$1,000. The Board decided not to participate in the 2015 CSDA Special District Tour Partnership.

B. Annual Membership Dues

Executive Director Cabulagan reported to the Finance Committee has reviewed the Membership Dues and recommends they be approved.

Mike Limbaugh made a motion to approve the Membership Dues. This motion was seconded by Gene Hostetler.

Ayes: Rick Sloan, Mark Johnson, Gene Hostetler, Stephen Fraher, Tarry Smith, Frank Gorman, Mike Limbaugh, Mannie Meraz, Maryalice Faltings, Joe Gibson and Al McGreehan.

Nays: None.

Abstentions: None

C. Legislator of the Year Award

Executive Director Cabulagan reported that on February 4, 2015 President Rick Sloan, Stephen Fraher, Rick Richards and Ralph Heim went to the state capitol to present Senator de Leon with the 2014 Legislator of the Year award on behalf of CARPD.

On February 20, 2015 the CARPD legislative committee met via teleconference to discuss bills that affect Recreation and Park District. They also discussed potential candidates for the 2015 Legislator of the Year award. There are currently no recommendations at this time.

D. 2015 Slate of Officers

Director Cabulagan stated that the Nominations Committee met and the last Board of Directors meeting and approved the 2015 Slate of Officers. There will be a letter sent to the membership outlining the 2015 Slate of Officers and let the District's know the about the nominations process if anyone is interested in serving on the Board.

E. CARPD Checking Account

Executive Director Pat Cabulagan stated that the Finance Committee recently met to discuss converting to computerized checks. CARPD currently has a checking/investment account with Wells Fargo bank in Southern California. This type of account is very time consuming and the use of electronic checks is not possible. He proposed closing the current account and opening a new business checking and savings account in Sacramento which will have the electronic capabilities discussed.

Maryalice Faltings made a motion to approve closing the current account and opening a new one with electronic capabilities. This motion was seconded by Al McGreehan.

Ayes: Rick Sloan, Mark Johnson, Gene Hostetler, Stephen Fraher, Tarry Smith, Frank Gorman, Mike Limbaugh, Mannie Meraz, Maryalice Faltings, Joe Gibson and Al McGreehan.

Nays: None.

Abstentions: None

Board recessed for lunch at 11:42.

Board reconvened at 12:30 p.m.

F. Tax Filing Status

The Board discussed the current tax filing status and directed staff to continue to research what the appropriate tax filing status should be for CARPD.

G. Proposed Training Session

Tarry Smith discussed possibly implanting a Customer Service and Conflict Resolution Training Seminar for both internal and external employees to include park maintenance workers. Due to the day to day interaction that park maintenance workers incur with both homeless and hazardous exposures i.e. needles, gang, physical violence, including them in this training session will help them learn how to handle certain situations when out in the field. The Board felt that this might be better served by CAPRI.

13. CARPD CALENDAR OF EVENTS

No changes to the calendar.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report

15. BUSINESS ITEMS FOR NEXT MEETING

Update on 2016 Park Bond and tax filing status.

16. CLOSING COMMENTS

None

17. ADJOURNMENT

The meeting adjourned at 12:45 p.m.

NOTICES:

The next CARPD Board of Directors meeting will be held on May 14, 2015 at 4:00 p.m. at the CARPD Conference.