

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON MAY 16, 2013**

A meeting of the Board of Directors was held on May 16, 2013 at The Lake Tahoe Resort Hotel, 4130 Lake Tahoe Blvd in South Lake Tahoe, California at 4:00 p.m.

MEMBERS PRESENT: Mike Limbaugh, President, Hesperia
Gene Hostetler, President Elect, Rancho Simi
Joe Gibson, Past President, Conejo
Al McGreehan, Chief Financial Officer, Paradise
Maryalice Faltings, Secretary, Livermore Area
Rick Sloan, Cordova
Manuel “Manie” Meraz, Orangevale
Stephen Fraher, Arcade Creek

MEMBERS ABSENT: Tarry Smith, Ambrose
Carol Severin, East Bay

OTHERS PRESENT: Patrick Cabulagan, Administrator
Bob Miller, Risk Manager
Tara Tappan, Administrative Assistant
Ralph Heim, Public Policy Advocates
Joe Donofrio, General Manager Consultant

1. CALL TO ORDER

The May 16, 2013 Board of Directors meeting was called to order at 4:09 p.m. by Board President Mike Limbaugh.

2. ATTENDANCE

Attendance was taken by Secretary Faltings. Tarry Smith and Carol Severin were absent from the meeting.

3. AGENDA MODIFICATIONS/APPROVAL

None

Joe Gibson made a motion to approve the Agenda. This motion was seconded by Gene Hostetler. The motion passed unanimously.

4. PRESIDENT'S REPORT**A. Committee Assignments**

No changes made.

B. Board of Directors Roster

No changes made.

5. MINUTES

The only change to the March 20,2013 meeting minutes was that Joe Gibson was listed as absent when he should have been listed as present via conference call.

Gene Hostetler made a motion to accept the minutes as amended. This motion was seconded by Joe Gibson. The motion passed unanimously.

6. CORRESPONDENCE

None

7. PUBLIC COMMENTS

None

8. FINANCIAL REPORT**A. Financial Statements**

The financial report will be presented to the Member Districts during the General Membership Meeting. Executive Director Cabulagan handed out a copy of the Financial Report to the Board to look over and discuss. The Board was pleased with the format and content of the report. CARPD's financials show that CARPD is doing well, but there will be some additional expenses related to the conference and the Finance Committee that will be added in to the budget. The Finance Committee meeting will be held via conference call to reduce expenses.

Gene Hostetler made a motion to accept the financial reports. This motion was seconded by Joe Gibson. The motion passed unanimously.

9. COMMITTEE MEETINGS/REPORTS**A. Nominations Committee**

No Report

B. Finance Committee

The Finance Committee will meet sometime in June to create a budget that will be presented at the Board of Director's meeting in July.

C. Conference Committee

Discussion will take place under Agenda Item 11A.

D. Legislative Committee

The Legislative Committee plans on meeting in about three weeks or so when it will be convenient for all committee members to meet. The Legislative Committee was not able to meet prior to the conference and as a result, there will be no 2013 Legislator of the Year. Next year, the committee will start the planning process sooner.

E. Awards Committee

Maryalice Faltings, chair of the Awards Committee, informed the Board that she, Gene Hostetler and Stephen Fraher worked together to select the 2013 Awards of Distinction recipients and that the selection process went smoothly. CARPD received award applications from only a handful of districts, but the districts that applied did so in multiple categories. Award winners will also be recognized after the conference in hopes that more districts will apply for awards next year.

F. CAPRI

None

10. OLD BUSINESS**A. Joint CAPRI/CARPD Meeting**

The joint meeting between CAPRI and CARPD went very well and things seem to be running smoothly. One point of concern, brought up by Maryalice Faltings, was that CARPD would like to know more of what is going on with CAPRI and their board meetings. Meeting minutes from CAPRI's board meetings are available on CAPRI's website and the CAPRI board meetings will be added to the CARPD calendar of events so that the Board will know when the minutes will be available.

B. Annual Membership Dues

Due to the way that the billing of membership dues had been conducted in the past, with a letter rather than an invoice, some of the Member Districts had been confused as to how much they actually owed to CARPD in membership dues. There were some districts that have been underpaying for several years and were surprised by how much they will be paying in the coming fiscal year.

Stephen Fraher, being the general manager of one of the districts that did not realize that they were underpaying, suggested a possible transition period for these districts. The rest of the Board felt that this was not necessary due to the fact that these districts had been underpaying for several years and that CARPD has not increased their membership fees in over a decade. Mike Limbaugh will address the Member Districts regarding the dues increase during the general membership meeting.

No action was taken.

Joe Donofrio arrived at 4:41 p.m.

C. Website

Executive Director Cabulagan informed the Board that the updated website is up and running and that it is already getting a lot of traffic. The Board liked the website and was very complimentary of staff.

D. CSDA Legislative Days

Robert Miller, CAPRI Risk Manager, attended the CSDA Legislative Days and gave a brief report to the Board. Maryalice Faltings also gave a brief report. The speakers were very good and the round table discussions were very informative.

E. State Budget

Ralph Heim gave a brief overview of what he will be discussing during the general membership meeting. Prop 1A loans that have not been securitized will be due and payable by June 30, 2013. He will also be discussing redevelopment monies; the Department of Finance has allocated \$500,000,000 for Districts over the next two fiscal years. This may be affected, however, by about 50 pending lawsuits.

Ralph Heim indicated that the Governor's Revised State Budget would be passed as structurally balanced, but that moving forward there will be some major issues surrounding balancing the budget. One major point of concern to member districts will be Cal PERS and pension plans. The Governor wants to spend down the wall of debt; he is trying to convince Legislators that the more debt that is paid down, the more general fund money there is for other projects.

F. Legislative Outreach

Executive Director Cabulagan informed the Board that the Legislative Outreach Committee has not yet met, but plans on meeting soon. Ralph Heim informed the Board that there are 39 new legislators that will be in office for possibly the next 12 years and getting to know them now would be a very good investment. Robert

Miller has compiled a list of the new legislators by district; staff will be coming up with a letter that will be made available to districts to make it easy for them to contact their local legislators. The Member Districts will also be asked during the general membership meeting to get in touch with and get to know their local legislators.

11. **NEW BUSINESS**

A. CARPD Conference

Executive Director Cabulagan presented the Board with an overview of the conference. All of the room and catering minimums were easily met; 85 attendees are expected. The conference schedule and the program of events were also reviewed.

B. CSDA Legislative Tour

Robert Miller reported to the Board that CARPD has been approached by CSDA to sponsor their Legislative Tour. They want to introduce special districts to key elected officials; bringing the officials out to see the districts and showing them what special districts do in the community. This Legislative Tour is being led by the ACWA Group and will take place in the East Bay. The cost of participation estimate is about \$2,000.

Joe Gibson suggested tabling the discussion until the Legislative Outreach Committee can gather more information from CSDA.

No action was taken.

C. General Manager Consultant Update

Joe Donofrio Gave the Board an overview of what he has accomplished since becoming the General Manager Consultant. He reported that the response that he has received from district general managers has been very positive. They have been very receptive to the General Manager Broadcast emails and appreciate the networking opportunities that CARPD is encouraging. Moving forward, Joe is going to be helping with organizing workshops and encouraging legislative outreach with general managers.

12. **CARPD CALENDAR OF EVENTS**

Executive Director Cabulagan went over the calendar with the Board. The Next Board Meeting will be held on July 17, 2013 at the CAPRI office.

13. EXECUTIVE DIRECTOR'S REPORT

No Discussion.

14. BUSINESS ITEMS FOR NEXT MEETING

- CSDA Legislative Tour
- Legislative Outreach

15. CLOSING COMMENTS

Maryalice Faltings asked if CARPD was going to be audited in their association with CAPRI. Joe Gibson informed the Board that it had previously been determined that CARPD does not need a full-scale audit to meet the Secretary of State's requirements.

16. ADJOURNMENT

The meeting adjourned at 5:30 p.m.