

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON MAY 19, 2013**

A meeting of the Board of Directors was held on May 19, 2013 at The Lake Tahoe Resort Hotel, 4130 Lake Tahoe Blvd in South Lake Tahoe, California at 9:00 a.m.

MEMBERS PRESENT: Gene Hostetler, President, Rancho Simi
Rick Sloan, President Elect, Cordova
Mike Limbaugh, Past President, Hesperia
Maryalice Faltings, Secretary, Livermore Area
Joe Gibson, Conejo
Manuel “Manie” Meraz, Orangevale
Stephen Fraher, Arcade Creek
Tarry Smith, Ambrose
Carol Severin, East Bay
Frank Gorman, Valley-Wide

MEMBERS ABSENT: Al McGreehan, Chief Financial Officer, Paradise

OTHERS PRESENT: Patrick Cabulagan, Administrator
Bob Miller, Risk Manager
Tara Tappan, Administrative Assistant
Joe Donofrio, General Manager Consultant
Nick Schouten

1. CALL TO ORDER

The May 19, 2013 Board of Directors meeting was called to order at 8:58 a.m. by Board President Gene Hostetler.

2. ATTENDANCE

Attendance was taken by Secretary Faltings. Al McGreehan was absent.

3. AGENDA MODIFICATIONS/APPROVAL

None

4. PRESIDENT'S REPORT**A. Committee Assignments**

As President Elect, Rick Sloan was made Chair of the Conference Committee. Maryalice Faltings removed herself from the Legislative Advocacy Committee and Frank Gorman was added in her place.

B. Board of Directors Roster

Frank Gorman will be added to the Board of Director's roster.

5. CORRESPONDENCE

None

6. PUBLIC COMMENTS

None

7. COMMITTEE MEETINGS/REPORTS**A. Nominations Committee**

No Report

B. Finance Committee

No Report

C. Conference Committee

The Conference Committee reported that they got all positive feedback from the districts that attended the conference.

D. Legislative Committee

No Report

E. Awards Committee

No Report

F. CAPRI

No Report

8. OLD BUSINESS**A. Review of CARPD Conference**

The Board discussed the success of the conference and made comments as to how it could be improved upon. Maryalice Faltings noted that several attendees

commented that the room where the Awards Banquet was held was a little small and that some people had difficulty seeing the projector screen. Frank Gorman suggested that we allow for a bigger break between breakout sessions. Robert Miller reported that, after reviewing the breakout session evaluation forms, the overwhelming majority of comments were very positive and complimentary. The biggest critique was that the sessions were not long enough. Maryalice Faltings suggested that in future conferences a Board member moderate the breakout sessions to prevent non-topic questions and comments that take time away from the presenter. Carol Severin suggested that next year the writing on the name tags is bigger so that the attendees will have an easier time recognizing each other since they usually only get together once a year. Also, she would like to have handouts of a list of attendees and their districts for the same purpose.

9. NEW BUSINESS

A. 2014 CARPD Conference

The Board discussed suggestions for next year's conference. Mike Limbaugh asked the board members if they knew of any donors or districts that would like to provide gifts for next year's raffle and if they would approach these individuals. Nick Schouten suggested having more recognition of sponsors during next year's Awards Banquet.

Executive Director Cabulagan asked for suggestions for the location of next year's conference. Everyone really liked the location for this year's conference, but the Board would like estimates for Monterey and the Napa/Sonoma areas as well as Lake Tahoe before making a decision.

10. CARPD CALENDAR OF EVENTS

Executive Director Cabulagan went over the calendar with the Board. The next Board Meeting will be held on July 17, 2013 at the CAPRI office. Staff will also be putting together a newsletter to send out in June.

11. EXECUTIVE DIRECTOR'S REPORT

No Discussion.

12. BUSINESS ITEMS FOR NEXT MEETING

- June Finance Meeting
- 2013/2014 Meeting Schedule
- Potential Venues for the 2014 Conference
- Strategic Plan Review
- Scholarship to the 2014 Conference

- Suggestions/Changes for the Awards format.

13. CLOSING COMMENTS

The Board made comments and provided critiques on this year's conference to improve next year's conference. Staff was congratulated on doing such a good job with the planning and executing of the conference. Tarry Smith suggested that for next year we avoid having the conference the same week as CSDA Legislative Days. Mike Limbaugh talked to several attendees and found that they want to be more involved; he suggested that we make more of an effort to get people involved, particularly board members, in CARPD and Legislative outreach. He also suggested putting CARPD on Facebook. Stephen Fraher suggested that we might want to start looking into succession planning and bring in a younger generation. Carol Severin mentioned that we have such a large group attending the conference that we might want to consider breaking the round tables up in to smaller groups. Mike Limbaugh suggested making the more universal/popular sessions longer next year. Manie Meraz suggested that next year we make an effort to make new conference attendees feel more comfortable and encourage them to participate and ask questions.

14. ADJOURNMENT

The meeting adjourned at 10:07 a.m.