

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON May 19, 2016**

A General Membership Meeting was held on May 19, 2016 at the Lake Tahoe Resort Hotel in South Lake Tahoe, California at 4:00 p.m.

MEMBERS PRESENT: Frank Gorman, President, Valley-Wide
Rick Sloan, Past President, Cordova
Joe Gibson, President Elect, Conejo
Maryalice Faltings, Secretary, Livermore Area
Al McGreehan, Chief Financial Officer, Paradise
Gene Hostetler, Rancho Simi
Mark Johnson, Rancho Simi
Manuel “Manie” Meraz, Orangevale
Stephen Fraher, Arcade Creek

MEMBERS ABSENT: Mike Limbaugh, Hesperia
Tarry Smith, Carmichael

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager
Julie Tortorici, Administrative Assistant

1. CALL TO ORDER

The May 19, 2016 Board of Directors meeting was called to order at 3:48 p.m. by CARPD Board President Frank Gorman.

2. ATTENDANCE

Secretary Maryalice Faltings took roll and noted that Mike Limbaugh and Tarry Smith were absent.

3. AGENDA MODIFICATIONS/APPROVAL

Nothing to report.

Rick Sloan made a motion to approve the agenda. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Joe Gibson, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher and Manuel “Manie” Meraz.

Noes: None.

Abstentions: None

4. PRESIDENT'S REPORT

Nothing to report.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

Nothing to report.

6. MINUTES

Gene Hostetler made a motion to approve the March 16, 2016 meeting minutes. This motion was seconded by Mark Johnson.

Ayes: Frank Gorman, Rick Sloan, Joe Gibson, Maryalice Faltings, Al McGreehan Gene Hostetler, Mark Johnson, Stephen Fraher and Manuel "Manie" Meraz.

Noes: None.

Abstentions: None

7. CORRESPONDENCE

Nothing to report.

8. PUBLIC COMMENTS

Nothing to report.

9. FINANCIAL REPORT

Al McGreehan reported that the CARPD finances are in good standing.

Manuel "Manie" Meraz made a motion to approve the financial report. This motion was seconded by Mark Johnson.

Ayes: Frank Gorman, Rick Sloan, Joe Gibson, Maryalice Faltings, Al McGreehan Gene Hostetler, Mark Johnson, Stephen Fraher and Manuel "Manie" Meraz.

Noes: None.

Abstentions: None

10. COMMITTEE REPORTS/MEETINGS**A. Nominations Committee**

Nothing to report.

B. Finance Committee

Al McGreehan provided a recap from the Finance/Budget Committee teleconference meeting which was held on May 10, 2016 at 10:00 a.m. Those in attendance included: Al McGreehan, Joe Gibson, Frank Gorman, Mike Limbaugh, Tarry Smith, Pat Cabulagan and Julie Tortorici.

The Committee recommended that staff add the CARPD Strategic Retreat to the budget which is scheduled in October.

The Committee also recommended further discussion on what an adequate reserve should be for CARPD. It was suggested 15-20% as an adequate reserve. Also, the Committee recommended that the Committee look at ways to use the surplus funds to benefit the member districts. A few suggestions included implementing additional training programs, GM Orientation, reduced conference fees, more funds for conference, etc. as a way to help spend down our reserves.

C. Conference Committee

Nothing to report.

D. Legislative

Rick Richards reported that the Legislative Committee decided to award Sen. Fran Pavley with a “Letter of Distinction” for her years of supporting Parks and Recreation. An addition a “Letter of Distinction” will be awarded to Sen. Loni Hancock.

The Legislative Committee will be holding an informal meeting with Ralph Heim during the CARPD Conference in S. Lake Tahoe.

Mr. Richards also spoke about AB 2444, (which will also be discussed at one of the CARPD Conference roundtables) as well as AB 1732 and SB 977, all three in which we are in support of. As of May 18, 2016 state legislature was still in discussion on AB 2444 to finalize numbers where there will be a per capita bill. Preliminary numbers are down to \$995,000,000.

E. Awards

Secretary Maryalice Faltings reported the majority of the award winners will be present at the awards banquet on Saturday evening.

F. CAPRI

Executive Director Pat Cabulagan will give his report at the General Managers meeting on Friday, May 20, 2016.

G. Legislative Outreach

Nothing to report.

11. OLD BUSINESS

A. State Budget

Executive Director Patrick Cabulagan advised the Board that there was a handout from PPA that provided highlights of the State Budget. This information was handed out to the Board for their review.

B. Legislative Outreach

Nothing to report.

C. 2016 CARPD Conference Update

Executive Director Patrick Cabulagan updated the Board on the 2016 CARPD Conference. We are higher in numbers for district attendance however we are down in spouse attendance. We are much higher in sponsor's totaling \$14,000 in comparison to 2015 which was \$12,700.

We are expecting 95 total attendees (4 staff; 12 speakers not including District employees registered for the conference; 17 sponsors; 50 members and 12 guests) at the conference. District attendees is approximately 65.

Mr. Cabulagan also reported that Sen. Fran Pavley will be arriving on Saturday to accept her award.

D. Joint CAPRI/CARPD Meeting

Executive Director Cabulagan broke down the two main topics discussed in the CAPRI/CARPD joint meeting on Thursday, May 19, 2016. 1) The board discussed possibly adding allowing CAPRI to host a General Membership meeting at the 2017 CARPD conference after the CARPD General Membership meeting on Friday morning.

2) The Board also discussed the possibility of having an overlapping CAPRI/CARPD joint retreat either beginning this year or next year. A decision is expected to be made at the next Board meeting taking place on July 20, 2016.

E. CSDA Legislative Days

The 2016 CSDA Legislative Days was held on May 17-18, 2016 at the Sacramento Convention Center in Sacramento, CA.

Director Cabulagan and Rick Richard attended where topics such as AB 2444 (CA Parks, Water, Climate, and Coastal Protection and Outdoor Access for All Act of 2016), AB 1732 (Single-user restrooms), and SB 977 (Tobacco use at youth sporting events) were discussed.

F. CARPD Status

Director Cabulagan reported that CARPD is going to try and create a new organization under 501(c)(6) with the hope of not having to file back taxes or only

the last few years. The goal is to have this resolved by July 1, 2016. President Gorman suggested adding this topic as a line item on Sunday's agenda.

12. NEW BUSINESS

A. **2016 Slate of Officers/Ballot**

Director Cabulagan reported that the Slate of Officers includes the new Board member David Furst of Livermore Area Recreation and Park District was added to the ballot as well as a copy of Mr. Furst's letter of interest, which will be reviewed at General Membership meeting.

B. **Board of Directors Meeting Dates**

Director Cabulagan reviewed the tentative dates and locations for upcoming CARPD Board of Directors meetings for 2016/2017.

Al McGreehan made a motion to approve the Board of Directors Meeting Dates. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Joe Gibson, Maryalice Faltings, Al McGreehan Gene Hostetler, Mark Johnson, Stephen Fraher and Manuel "Manie" Meraz.

Noes: None.

Abstentions: None

C. **2016/2017 Budget**

Director Cabulagan reported that the Finance Committee met via teleconference on May 10, 2016 to discuss the draft 2016/2017 CARPD Budget. Those in attendance included: Chair Al McGreehan; Frank Gorman; Joe Gibson; Tarry Smith and Mike Limbaugh.

Overall Revenues has decreased by \$7,730 primarily due to decreases in Conference Registration and we used \$10,000 from Reserves to cover the Tax Attorney.

Board Expenses decreased by \$6,730 due primarily to the decrease in the use of our Tax Attorney.

Conference Expenses decreased by \$4,200 due primarily to decrease in Meetings & Facilities & Materials and Supplies.

Legislative increased by \$2,500 based on the new contract with PPA.

Professional Services increased by \$850 due primarily to the Executive Director Contract with CAPRI. Decreases in the other line items offset the increase in the CAPRI contract.

Joe Gibson made a motion to approve the 2016/2017 Budget. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Joe Gibson, Maryalice Faltings, Al McGreehan Gene Hostetler, Mark Johnson, Stephen Fraher and Manuel "Manie" Meraz.

Noes: None.

Abstentions: None

13. CARPD CALENDAR OF EVENT

Nothing to report.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

None.

16. CLOSING COMMENTS

None.

17. ADJOURNMENT

The meeting adjourned at 5:00 pm.

NOTICES:

The next CARPD Board of Directors meeting will be held on Sunday, May 22, 2016 at 9:00 a.m. at the Lake Tahoe Resort Hotel.