

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON July 16, 2014**

A meeting of the CARPD Board of Directors was held on July 16, 2014 at the CAPRI/CARPD Office in Citrus Heights, CA at 10:00 a.m.

MEMBERS PRESENT: Rick Sloan, President, Cordova
Gene Hostetler, Past President, Rancho Simi
Al McGreehan, Chief Financial Officer, Paradise
Mike Limbaugh, Hesperia
Maryalice Faltings, Secretary, Livermore Area
Stephen Fraher, Arcade Creek
Manuel “Manie” Meraz, Orangevale
Tarry Smith, Carmichael
Frank Gorman, Valley-Wide

MEMBERS ABSENT: Joe Gibson, Conejo

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager

1. CALL TO ORDER

The July 16, 2014 Board of Directors meeting was called to order at 10:00 a.m. by Board President Rick Sloan.

2. ATTENDANCE

President Sloan took roll and noted that Joe Gibson and Maryalice Faltings were absent.

3. AGENDA MODIFICATIONS/APPROVAL

Executive Director, Pat Cabulagan presented the Board with an amended agenda (under New Business) to include the following two items 1. Reimbursement of CARPD Registration Expenses 2. Carmichael Assessment Petition/Petition for

Writ. Al McGreehan recommended amending the agenda to include the Executive Directors Contract under New Business.

President Rick Sloan made a motion to approve the agenda with the requested revisions. This motion was seconded by Manie Meraz.

Ayes: Rick Sloan, Gene Hostetler, Frank Gorman, Al McGreehan, Tarry Smith, Mike Limbaugh, Manie Meraz and Stephen Fraher.

Noes: None.

Abstentions: None.

4. PRESIDENT'S REPORT

Nothing to report. President Sloan mentioned to the Board, his goal is to improve communication within the organization.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

No Changes

6. MINUTES

Al McGreehan to be removed from May 15, 2014 Board Meeting given he was not present. It was agreed that the minutes for May 15, 2014 meeting will not be approved until the next Board meeting in November.

Gene Hostetler made a motion to approve the May 18, 2014 Minutes. This motion was seconded by Manie Meraz.

Ayes: Rick Sloan, Frank Gorman, Gene Hostetler, Al McGreehan, Manie Meraz, Tarry Smith, Mike Limbaugh and Stephen Fraher.

Noes: None.

Abstentions: None.

7. CORRESPONDENCE

Nothing to Report.

8. PUBLIC COMMENTS

No Comments.

9. FINANCIAL REPORT

Al McGreehan presented to the Board the Financial Statements thru June 2014. It was reported that CARPD is in good standing financially.

Frank Gorman made a motion to approve the Financial Statements thru June 2014. This motion was seconded by Mike Limbaugh.

Ayes: Rick Sloan, Frank Gorman, Al McGreehan, Gene Hostetler, Tarry Smith, Mannie Meraz, Mike Limbaugh and Stephen Fraher.

Noes: None.

Abstentions: None.

10. COMMITTEE REPORTS/MEETINGS

A. Nominations Committee

Nothing to report

B. Finance Committee

Al McGreehan notified the Board about the Finance Committee Meeting (via conference call) on June 24, 2014 where they discussed the 2014-2015 proposed budget from the Executive Director, which included items such as the 2014 Conference expenses/revenues, budget for a Board Retreat, budget for the District Outreach, discussion regarding the District General Manager Orientation.

C. Conference Committee

Frank Gorman notified the Board about the Conference Committee Meeting (via conference call) on July 2, 2014. There was a discussion about the survey responses (attendees and non-attendees) from the 2014 Conference, proposed dates for the 2015 Conference, sponsor recognition, topic and keynote speaker suggestions and potential locations for 2015 conference.

D. Legislative

Risk Manager, Rick Richards reported three bills that were discussed which would affect Park and Recreation Districts, namely: AB1897 – Balloon Bill (oppose); AB1970 – Park Bond (support); AB2280 – Community Revitalization and Investment Authorities which would assist with Park Funding (support). There was also a brief discussion regarding AB2644 – Toilet Bill (oppose).

E. Awards

Maryalice Faltings notified the Board that she is open to suggestions to improve the Awards Presentation at the Banquet. She also recommended having the Jim Meredith Award refined so that Districts understand the criteria's about this Award when submitting their nominations to the Board. It was agreed to have the Awards included as an agenda item for the Board Retreat.

F. CAPRI

Nothing to report.

G. Legislative Outreach

Risk Manager, Rick Richards notified the Board that a Legislative Letter has been drafted, pending presentation to the Outreach Committee for their approval. Once approved, a copy of the letter will then be emailed to the Board for their review.

11. OLD BUSINESS**A. State Budget**

Nothing to report

B. Legislative Outreach

Al McGreehan recommended adding to a legislative session to the Agenda for Board discussion. Executive Director, Pat Cabulagan mentioned to the Board, that Bills relevant to Park and Recreation can be added to the Agenda for future meetings and discussions by the Board. Risk Manager, Rick Richards mentioned that during Legislative meetings, over 100 bills are discussed, however, he will only present to the Board, bills that affect our organization.

C. Annual Membership Dues Update

Executive Director, Pat Cabulagan updated the Board that 18 districts have paid their membership dues with a total of \$34,000 so far.

12. NEW BUSINESS**A. 2015 CARPD Conference**

Executive Director, Pat Cabulagan notified the Board that based on Survey reviews, South Lake Tahoe and Yosemite were recommended locations for the 2015 Spring Conference. It was agreed to have the 2015 CARPD Spring Conference in South Lake Tahoe Hotel on May 13 – May 17, 2014. There was also discussions on: having a conference agenda available earlier to our districts in attempt to increase attendance, conference sessions, speakers and topic suggestions (emphasis on interaction), and formal sponsor recognition.

Al McGreehan made a motion to approve the 2015 CARPD Conference location (South Lake Tahoe Hotel). This motion was seconded by Maryalice Faltings.

Ayes: Rick Sloan, Frank Gorman, Al McGreehan, Gene Hostetler, Tarry Smith, Mike Limbaugh, Mannie Meraz, Maryalice Faltings and Stephen Fraher.

Noes: None

Abstentions: None

B. 2014 – 2015 CARPD Budget

Executive Director, Pat Cabulagan provided the Board with some highlights of the 2014-2015 budget which included the following items: Increase in Board expenses to include the Board Strategic Planning (Board retreat); conference expenses increased in order to accommodate better speakers, in particular a better keynote speaker.

Gene Hostetler made a motion to approve the 2014-2015 CARPD Budget as presented. This motion was seconded by Frank Gorman.

Ayes: Rick Sloan, Frank Gorman, Al McGreehan, Gene Hostetler, Tarry Smith, Mike Limbaugh, Mannie Meraz, Maryalice Faltings and Stephen Fraher.

Noes: None

Abstentions: None

C. CARPD Board Vacancy

Executive Director, Pat Cabulagan updated the Board regarding the CARPD Odd Year Board Vacancy (districts were notified via Mail, Newsletter, and E-mail Broadcast). Two districts responded to the Vacancy. The Board made their decision based on references to the updated Bylaws. There was a unanimous decision to appoint Mark Johnson from Ranch Simi Recreation and Park District, to the CARPD Board.

Maryalice Faltings made a motion to appoint Mark Johnson of Rancho Simi Recreation and Park District to the CARPD Board and Odd Year position. This motion was seconded by Al McGreehan.

Ayes: Rick Sloan, Frank Gorman, Al McGreehan, Gene Hostetler, Tarry Smith, Mike Limbaugh, Maryalice Faltings, Mannie Meraz, and Stephen Fraher.

Noes: None

Abstentions: None

D. Strategic Planning/Board of Directors Meeting

Executive Director, Pat Cabulagan provided the board with an overview of the Retreat. The board agreed to have the Retreat in Sacramento, CA from November 5th – 6th. Some topic suggestions were 1) Review of Goals and Mission Statement; 2) Member outreach/involvement; 3) Jim Meredith Award; 4) Review of the Bylaws 5) CARPD Brochure; 6) Topics of Discussion for GM Training.

E. Reimbursement of CARPD Registration Expenses

Executive Director, Pat Cabulagan presented to the Board a request for Conference Registration reimbursement from Christy Hartness of Westside

Recreation and Park District, given that due to personal reasons (death in the family) she had withdrawn her registration, the day before the Conference. The Board agreed to make an exception and approved the refund of Christy Hartness Conference Registration fee.

Maryalice Faltings made a motion to have the Board make an exception and refund Christy Hartness of Westside Recreation and Park District, her CARPD Conference Registration Fees. This motion was seconded by Gene Hostetler.

Ayes: Rick Sloan, Frank Gorman, Gene Hostetler, Al McGreehan, Tarry Smith, Mike Limbaugh, Mannie Meraz, Maryalice Faltings and Stephen Fraher.

Noes: None

Abstentions: None

F. Carmichael Assessment Petition/Petition for Writ

Carmichael General Manager received a claim from the Sacramento Taxpayers Association regarding assessment of park fees (after the district passed their Benefit Assessment). Per Executive Director, Pat Cabulagan such claims are not covered by Liability fees. Legal counsel has advised Carmichael District not to approve the assessment as it is under their assumption that the suit is possibly an attempt to remove pop 218 (funding to parks). Possible class action suit. The Board recommended to have CSDA and CARPD to inquire and make a list of districts who already have benefit assessments as well as those who are interested in obtaining one. Executive Director, Pat Cabulagan will contact CSDA for more information and recommended that an email broadcast sent to our General Managers (Carmichael General Manager to send questions/inquiries to be included in the email broadcast).

G. Executive Director Contract Committee

A committee (Al McGreehan, Gene Hostetler, Joe Gibson and Mike Limbaugh) has been established to review the Executive Director's Contract. Once a committee has been established from CAPRI, a meeting will be arranged.

13. CARPD CALENDAR OF EVENTS

Executive Director, Pat Cabulagan reviewed the calendar of events with the Board. The October Board Meeting has been rescheduled to November 5-6, 2014.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

- 2015 CARPD Conference
- Executive Director Contract
- Youth Participation/Programs
- List of Bills from Legislative Days to be included in Agenda

16. CLOSING COMMENTS

Nothing to Report

17. ADJOURNMENT

The meeting adjourned at 12:55 p.m.

NOTICES:

The next CARPD Board of Directors meeting will be held on November 5-6, 2014 at 9:00 a.m. in Sacramento, CA (time could change).