

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON July 20, 2016**

A General Membership Meeting was held on July 20, 2016 at the CAPRI/CARPD Office in Citrus Heights, CA at 10:00 a.m.

MEMBERS PRESENT: Frank Gorman, Past President, Valley-Wide
Mike Limbaugh, Hesperia
Rick Sloan, Cordova
Maryalice Faltings, Secretary, Livermore Area
Al McGreehan, Chief Financial Officer, Paradise
Gene Hostetler, Rancho Simi
Mark Johnson, Rancho Simi
Stephen Fraher, Arcade Creek
Tarry Smith, Carmichael
David Furst, Livermore Area

MEMBERS ABSENT: Joe Gibson, President, Conejo

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager
Julie Tortorici, Administrative Assistant

1. CALL TO ORDER

The July 20, 2016 Board of Directors meeting was called to order at 10:00 a.m. by CARPD Board President Elect Mike Limbaugh.

2. ATTENDANCE

Julie Tortorici took roll and noted that Maryalice Faltings and David Furst were absent. Both Maryalice Faltings and David Furst arrived shortly thereafter at 10:07 a.m. New Board member David Furst was welcomed to the Board.

3. AGENDA MODIFICATIONS/APPROVAL

Nothing to report.

Al McGreehan made a motion to approve the agenda. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

4. PRESIDENT'S REPORT

Nothing to report.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

Nothing to report.

6. MINUTES

Al McGreehan noted a few minor grammatical corrections to both May 19th & May 22nd meeting minutes.

Al McGreehan made a motion to approve the May 19, 2016 meeting minutes. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

Al McGreehan made a motion to approve the May 22, 2016 meeting minutes. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

7. CORRESPONDENCE

While speaking about the Little Hoover Commission Letter, it was decided Rick Richards would attend the next CSDA meeting to obtain additional information and report back to the board.

8. PUBLIC COMMENTS

Nothing to report.

9. FINANCIAL REPORT

Al McGreehan reviewed the financial statements and noted that we are in good standing.

Al McGreehan made a motion to approve the financial report. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

10. COMMITTEE REPORTS/MEETINGS

A. Nominations Committee

Nothing to report.

B. Finance Committee

Al McGreehan suggested that once CARPD secures a new tax status, the Finance Committee should meet to discuss how we can restructure our future budgets and how our reserves may be used.

C. Conference Committee

The Board decided to not hold the 2017 CARPD Spring Conference in Lake Tahoe.

D. Legislative

The Legislative Committee held an informal meeting with Ralph Heim during the CARPD Conference in S. Lake Tahoe. In attendance were Joe Gibson, Frank Gorman, Al McGreehan, Jim Friedl and Rick Richards. They discussed AB 2444 and our current course of action. It was decided that a template would be drafted and forwarded to all the districts. This letter would be addressed to their local assembly person and would stress the need to pass AB 2444. The three part letter and include a pre-drafted introduction and closure. The middle section would be for the districts to give examples of the individual financial need.

The support AB 2444 letter was forwarded to all districts on May 23, 2016 with instructions to forward CARPD a copy of the letter. To date we had over 1/3 (24) of the membership respond. We feel this assisted in the passage of the bill through

the Assembly and the Senate Governance & Finance Committee.

In regards to AB 2444, the original amount was written as 2.985 Billion however was elevated 3.12 Billion. As of July 20, 2016 the state legislature was still in discussion on AB 2444 to finalize numbers. The per capita bill to be divided was elevated from \$995 Million to \$1.07 Billion.

E. Awards

The Board suggested that the Awards Committee meet to discuss redesigning and merging selected award categories.

F. CAPRI

Nothing to report.

G. Legislative Outreach

Nothing to report.

11. OLD BUSINESS

A. State Budget

Nothing report.

B. Legislative Outreach

Nothing to report.

C. Annual Membership Dues Update

Executive Director Cabulagan reported that all invoices for membership dues were sent out this week.

D. 2016 CARPD Review/Survey

Executive Director Patrick Cabulagan reported that overall the CARPD Spring Conference went really well. The Board discussed different locations for next year's conference such as Monterey, San Diego and Santa Cruz. The Board was provided post conference surveys and based on the feedback, the attendees felt that the conference (location, speakers, etc.) were all very good. Suggestions were made to increase survey responses in the future to include offering a raffle ticket to win a prize, sending out reminder survey's and also handing out survey's immediately following roundtables at the conference. All of our speakers received good reviews.

Total number of Attendees include: 89 (Attendees 60; Sponsors Attending 16; Special Guest 1; Speakers 12.) Number of Districts Represented: 31 Sponsors: 22. (much higher than in the past.)

Director Cabulagan also went over budget/expenditures and reported that it was exceeded by about one thousand dollars.

The Board requested to hold a Conference Committee meeting to discuss location and the decision will be announced at the next Board of Director's meeting in November.

E. CARPD Status

Executive Director Cabulagan reported that although a July 1, 2016 was the estimated date of completion however received conflicting information from both the Feds and State as to how to successfully change from a 501c3 to a 501c6 organization. In order to do so CARPD will implement a "Poor Man's Dissolution," which will allow our current corporation to expire. We will then form a 501c6. The articles of Incorporation have already been sent.

Letters will then be sent to the General Managers of all CARPD districts informing them a new corporation has been formed and request for authorization to transfer their existing equity to the new 501c6 corporation.

Upon completion of change, dates will go retroactive to July 6, 2016. This process will take approximately 2 to 3 months. Also, paperwork for a new EIN number has been filed.

12. NEW BUSINESS

A. CARPD Strategic Retreat – Date and Location

The Board discussed possibly having a joint retreat by joining the CAPRI retreat which is November 13th – 15th. CARPD would be held from November 15th – 16th which will allow an overlap of the two retreats. Staff will research securing addition rooms at the Disney resort.

B. Payment to CAPRI for Staff Performance

The Board has chosen to award CAPRI staff members a payment for their services in planning and executing the CARPD Conference. The Board decided that these payments will come out of this year's budget.

Al McGreehan made a motion to approve provide payment to CAPRI for staff performance. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

C. Sale of Raffle Tickets at CARPD Conference

The Board discussed the rules on who should and should not be eligible to participate in the CARPD scholarship fundraiser. Money from the raffle sales provides three individuals with either full or partial paid registration and hotel costs to the CARPD spring conference. It was ultimately decided that anyone, to include Board members and CAPRI/CARPD staff can purchase tickets and win raffle prizes.

Al McGreehan made a motion to approve the financial report. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

D. Possible Bylaw Revisions

Suggested that as a result of CARPD status and our changing to a 501c6), a revision to the Bylaws may need to be made. It was suggested that the Bylaw Committee meet in the next month or two to review the Bylaws and determine if any changes need to be made.

E. Travel Costs

The Board agreed to get reimbursed for travel expenses to all CARPD functions to include Board meetings, conference, retreat, etc.

Al McGreehan made a motion to approve authorizing CARPD to reimburse Board member's travel costs to all CARPD conferences and Board meetings so long as it is comparable to an airline ticket. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

13. CARPD CALENDAR OF EVENTS**14. EXECUTIVE DIRECTOR'S REPORT**

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

None.

16. CLOSING COMMENTS

The Board decided to present Administrative Assistant Julie Tortorici a Resolution of Appreciation upon her departure from CARPD in August for her hard work and help in executing successful conferences. A new candidate is expected to be hired in 3 to 4 weeks.

Al McGreehan made a motion to adopt a Resolution of Appreciation for Julie Tortorici for her work at CARPD. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and David Furst.

Noes: None.

Abstentions: None.

Tarry Smith reported that he had recently met with one of our conference speakers, Peter Tateishi, who was pleased with amount of conference attendees and was willing to return to speak at future conferences.

17. ADJOURNMENT

The meeting adjourned at 12:30 pm.

NOTICES:

The next CARPD Board of Directors Retreat - TBD