

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS  
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS  
MEETING ON March 15, 2017 at 10:00am**

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A Board of Directors Meeting was held on March 15, 2017 at the offices of CAPRI/CARPD in Citrus Heights, CA at 10:00am.

**MEMBERS PRESENT:** Joe Gibson, President, Conejo (via Phone)  
Mike Limbaugh, President Elect, Hesperia  
David Furst, Livermore Area  
Maryalice Faltings, Secretary, Livermore Area  
Al McGreehan, Chief Financial Officer, Paradise  
Rick Sloan, Cordova  
Gene Hostetler, Rancho Simi  
Mark Johnson, Rancho Simi  
Stephen Fraher, Arcade Creek  
Tarry Smith, Carmichael

**MEMBERS ABSENT:** Frank Gorman, Past President, Valley-Wide

**OTHERS PRESENT:** Patrick Cabulagan, Executive Director  
Rick Richards, Risk Manager  
Carlee Ethridge, Administrative Assistant

**1. CALL TO ORDER**

The March 15, 2017 Board of Directors meeting was called to order at 10:05 a.m. by Mike Limbaugh, President Elect.

**2. ATTENDANCE**

Maryalice Faltings, Secretary took roll. Rick Sloan arrived 10 minutes late due to car trouble.

**3. AGENDA MODIFICATIONS/APPROVAL**

It was suggested by Mike Limbaugh to approve agenda with handouts.

*Mike Limbaugh made a motion to approve the agenda with the suggested handouts. This motion was seconded by Gene Hostetler.*

*Ayes: Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and Joe Gibson, and David Furst.*

*Noes: None.*

*Abstentions: None.*

**4. PRESIDENT'S REPORT**

President Gibson extended his gratitude to Mike Limbaugh, President elect, for standing in at the meetings due to his currently inability to travel by air.

**5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS**

Secretary Maryalice Faulting updated her cell phone number which will be added to the Board of Directors Roster.

**6. MINUTES**

The Board of Directors reviewed the minutes for January 18, 2017 and February 7, 2017.

*Gene Hostetler made a motion to approve the January 18, 2017 meeting minutes and the February 7, 2017 meeting minutes. This motion was seconded by Rick Sloan.*

*Ayes: Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith, Joe Gibson, and David Furst.*

*Noes: None.*

*Abstentions: None.*

**7. CORRESPONDENCE**

Nothing to report.

**8. PUBLIC COMMENTS**

Nothing to report.

**9A. FINANCIAL REPORT**

Executive Director Patrick Cabulagan and Chief Financial Officer Al McGreehan did not have anything new to report. No additional comments were shared.

*Gene Hostetler made a motion to approve the financial statements for February 2017. This motion was seconded by Mark Johnson.*

*Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and Joe Gibson.*

*Noes: None.*

*Abstentions: None.*

**10. COMMITTEE REPORTS/MEETINGS****A. Nominations Committee**

The nominations committee had a meeting on Monday, March 13<sup>th</sup> to discuss the Slate of Officers. It was suggested Executive Director Patrick Cabulagan that we should have a future discussion on the bylaws regarding how the board handles the Administrators position and the possibility of that position becoming president.

**B. Finance Committee**

There was mentioned that the Finance Committee will need to meet soon to discuss the 2017/2018 budget.

**C. Conference Committee**

Nothing to report.

**D. Legislative**

Risk Manager Rick Richards reported on the Legislative Committee Meeting held at the Public Policy Advocates office hosted by Ralph Heim and Russ Noack on March 2, 2017. The following districts sent representatives: Desert Recreation and Park District (2), Conejo Recreation and Park District (1), Fulton-El Camino Recreation and Park District (3), East Bay Reginal Park District (1) and Valley-Wide Recreation and Park District was there telephonically. SB18 and AB5 (Park Bonds) were discussed in great detail. The Chairperson of Legislative Committee, Jim Friedl, stepped down and the Committee voted to have Mike Grace of Fulton-El Camino and Kevin Kalman of Desert serve as Co-Chairs. The next Legislative Committee meeting was set for Thursday, June 8, 2017 from 9:30 a.m. – 11:30 a.m. via conference call.

It was recommended by Al McGreehan for our districts to get involved by sending a letter to their legislators. Joe Gibson will make this known in the upcoming Communicator in the Presidents Message. The Board discussed asking Ralph to help draft a letter coming from CARPD.

**E. Awards**

The Awards Committee came to a decision on the winners for 2 full scholarships: Susan Espania, Almanor Recreation and Park District and Senica Gonzalez, Arcade Creek Recreation and Park District.

**F. CAPRI**

Executive Director, Patrick Cabulagan reported on the projection of premiums'. Workers Compensation premiums look to be increasing by 5-10%. Liability is estimated to increase by 10% while Property appears to be a flat renewal.

**G. Legislative Outreach**

Nothing to report.

**11. OLD BUSINESS****A. State Budget**

Nothing to report.

**B. Legislative Outreach**

Nothing to report.

**C. CARPD 2017 Spring Conference**

Executive Director Patrick Cabulagan reported that the conference registration materials have been sent to the Districts via e-mail broadcast, newsletters and via letter. Attendees are starting to register for the conference and as of this writing we have 9 attendees, 2 guests and 5 Districts registered. There have been a number of rooms reserved already. It appears as though we will have similar attendance numbers as last year's conference.

Awards of Distinction information was sent out to all the membership via e-mail broadcast, newsletters and via letter. Award submittals are due on March 10, 2017. We received 30 nominations from 14 different districts for 9 different award categories. This is the highest we have had in the past 4 years. We will be handing out the award nomination submittals to the Awards Committee to determine the winners at our March 15, 2017 Board of Directors meeting.

The Scholarship information was sent out to our member district via e-mail, letter and newsletters. Scholarship submittals were due February 24, 2017. We received 12 entries for the 2 scholarships from 10 districts. This has been the highest number of submissions yet. The Awards Committee awarded scholarships to Susan Espania, Almanor Recreation and Park District and Senica Gonzalez, Arcade Creek Recreation and Park District. If any of the recipients cannot attend, the Committee will award the scholarship to another applicant.

We have finalized all of the slots for speakers for the conference. The following speakers have been secured for the conference: 1) Russ Johnson, Keynote speaker, "Playful Persuasion: Master Your Influence and Win;" 2) Andy Schiffrin – "The History of Santa Cruz;" 3) Angela Summers, "Tips for Recruiting Today's Teenage Workforce;" 4) Jim Marta, "Understanding the Cost of Your Promises/How are Your Pensions Valued;" 5) Angela Summers, "Say What You Mean, Mean What You Say;" 6) Panel Presentation (East Bay, Hayward and Pleasant Hill), "Social Media – Usage and Benefits;" 7) Brent Ives, "Board and Staff Relations – Part 1;" 8) Tim Rosales and Alex Vassar, "Working Effectively With Your Local Legislators;" 9) Brent Ives, "Board and Staff Relations – Part 2;"

10) Peter Tateishi, “Minimum Wage Update – Round 2;” Ralph Heim/Russell Noack, “Legislative Update.”

As of this writing, we have \$14,250 in sponsors. The following are the sponsors for this year’s conference thus far: CAPRI; York Insurance Services; Walsh & Associates; Clifford & Brown; East Bay Regional Park District; George Hills Company; Porter Scott; SCI Consulting; Allen, Glassner, Hazelwood & Werth; Norman Peterson and Associates, Law Offices of Curtis Kidder, Musco Sports Lighting, Hanna Brophy, Law Offices of Crystal Cunningham, Larry Bain, NBS, Angelo Kilday and Kilduff, and Alliant Insurance Services.

Staff will begin the process finalizing food selections, rooms, etc. As for rooms, we have a number of individuals who have booked their room reservations, but have not registered for the conference, so the registration numbers should go up. REMINDER, we will be providing breakfast (2 times) for this conference which will increase our conference costs. Our plan is to provide a continental breakfast on Friday and a full breakfast on Saturday.

The moderators for the board member round table will be Mark Johnson and David Furst. The moderators for the General Manager roundtable will be Tarry Smith and Steven Fraher. The decision as to who will be moderating the General Managers Roundtable and the Board Roundtable’s were agreed upon.

It was also decided who will be moderating/introducing each speaker/session. President, Joe Gibson will be making an introduction while giving special recognition to first time attendees to kick off the conference. President Elect, Mike Limbaugh will be introducing the Keynote Speaker, Russ Johnson. Mike Limbaugh, President Elect will also be introducing our lunch speaker, Andy Schiffrin. As for the breakout sessions; President, Joe Gibson will be introducing Angela Summers – Tips for Recruiting Today’s Teenage Workforce. Gene Hostetler will be introducing Jim Marta speaking on CALPERS. Al McGreehan, Chief Financial Officer will be introducing Angela Summers – Say What You Mean, Mean What You Say for her second session. Rick Sloan will be introducing the panel discussing Social Media: Usage and Benefits.

The first breakout session on Saturday will be introduced by Secretary, Maryalice Faulting, Brent Ives – Board and Staff Relations Part 1. Steve Fraher will be introducing Tim Rosales and Alex Vassar – Working Effectively with your Local Legislators. Maryalice Faulting will be introducing Brent Ives for his second session – Board and Staff Relations, Part 2. Mark Johnson will be introducing Peter Tateishi. President, Joe Gibson will introduce the lunch speaker Ralph Heim and Russell Noack.

We will be looking at the possibility of securing some entertainment for Friday's Sponsor's reception (magician, music, etc.).

Executive Administrator, Pat Cabulagan sent out emails for Raffle Prizes early May.

**D. CARPD Status/501(c)6**

Executive Administrator Pat Cabulagan would like an email to be sent stating that the CARPD.net website is down (under construction). All the paperwork from the Tax Attorneys has been sent in. The last form that needs to be sent in is the 1024 Form which is being worked on by our accountant.

**E. CSDA Special Districts Legislative Days**

The 2017 CSDA Legislative Days is scheduled for May 16-17, 2017 at the Grand Events Center in Sacramento, CA.

We received the application to be a partner for the Special Districts Legislative Days. As per the direction of the Board of Directors, we will complete and submit the application to be a partner for the Legislative Days. Being a partner requires no financial obligation, but they ask that we promote and attend the event.

As in past years, we will continue to participate in the CSDA Legislative Days, serve as partner for the CSDA Legislative Day and host a roundtable discussion. Hosting a roundtable costs us nothing, but if we host a roundtable then we get a complimentary registration to the full conference.

**12. NEW BUSINESS**

**A. 2017 Slate of Officers**

The Nominations Committee met on March 13, 2017 to discuss the 2017 Slate of Officers. The Nominations Committee recommends a slate of officers for 2017 which will need to be approved by the Board of Directors.

Staff sent out a 2017 Slate of Officers letter to the membership which recommended the 2017 Slate of Officers and letting the District's know the nominations process for anyone interested in serving on the Board. The recommendations for 2017 Slate of Officers is as follows; President – Elect, Gene Hostetler, Rancho Simi Recreation and Park District. Secretary, Maryalice Faltings, Livermore Area Recreation and Park District Director. At Large Two Board Officer Positions to be elected (Odd Year); Frank Gorman, Valley-Wide Recreation and Park District and Mark Johnson, Rancho Simi Recreation and Park District. Administrator Representative, One Board Officer Position to be elected (Odd Year); Tarry Smith, General Manager, Carmichael Recreation & Park District.

*Mark Johnson made a motion to approve 2017 Slate of Officers Recommended. This motion was seconded by David Furst.*

*Ayes: Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith, Joe Gibson and David Furst.*

*Noes: None.*

*Abstentions: None.*

**B. 2017 CARPD Board Meeting/Strategic Retreat**

The board decided not to have a Strategic Retreat this year. The board concluded to have retreats based on the amount of discussion items there are to be addressed.

**13. CARPD CALENDAR OF EVENTS**

Nothing to Report.

**14. EXECUTIVE DIRECTOR'S REPORT**

Nothing to Report.

**15. BUSINESS ITEMS FOR NEXT MEETING**

Nothing to report.

**16. CLOSING COMMENTS**

None to report at this time.

**17. ADJOURNMENT**

Meeting adjourned at 11:25am.

**NOTICES:**

The next CARPD Board of Directors meeting is scheduled for 3:00pm on May 18, 2017 at the Hotel Paradox in Santa Cruz.