

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON January 18, 2017 at 10:00am**

A Board of Directors Meeting was held on January 18, 2017 at the offices of CAPRI/CARPD in Citrus Heights, CA at 10:00am.

MEMBERS PRESENT: Joe Gibson, President, Conejo (via Phone)
Mike Limbaugh, President Elect, Hesperia
Frank Gorman, Past President, Valley-Wide
Maryalice Faltings, Secretary, Livermore Area
Al McGreehan, Chief Financial Officer, Paradise
Rick Sloan, Cordova
Gene Hostetler, Rancho Simi
Mark Johnson, Rancho Simi
Stephen Fraher, Arcade Creek
Tarry Smith, Carmichael

MEMBERS ABSENT: David Furst, Livermore Area

OTHERS PRESENT: Patrick Cabulagan, Executive Director
Rick Richards, Risk Manager
Carlee Ethridge, Administrative Assistant
Christopher Townsend, President Townsend Public Affairs
Alex Gibbs, Townsend Public Affairs

1. CALL TO ORDER

The January 18, 2017 Board of Directors meeting was called to order at 10:05 a.m. by Mike Limbaugh, President Elect.

2. ATTENDANCE

Mike Limbaugh took roll. Maryalice Faltings arrived at 10:07 a.m.

3. AGENDA MODIFICATIONS/APPROVAL

Suggested by Mike Limbaugh to move item 12A to 9A to accommodate guests from Townsend Public Affairs.

Frank Gorman made a motion to approve the agenda with the suggested change. This motion was seconded by Gene Hostetler.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and Joe Gibson.

Noes: None.

Abstentions: None.

4. PRESIDENT'S REPORT

Nothing to report.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

Frank Gorman will be the new Chair for the Nominations/ Elections Committee. Joe Gibson is removed from Chair responsibilities. Committee assignments roster has been updated with this change.

6. MINUTES

The Board of Directors reviewed the minutes of November 15, 2016.

Al McGreehan made a motion to approve the November 15, 2016 meeting minutes. This motion was seconded by Frank Gorman.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith, and Joe Gibson.

Noes: None.

Abstentions: None.

7. CORRESPONDENCE

Nothing to report.

8. PUBLIC COMMENTS

Nothing to report.

9A. New Business

Christopher Townsend and Alex Gibbs from Townsend Public Affairs addressed the Board of Directors regarding their interest in assisting CARPD in getting the Park Bond passed. They presented a handout covering 2018 California Park Bonds. Their monthly average fee for services are anywhere between \$3,500-\$5,000/monthly. We are currently waiting for a proposal to be sent to Pat Cabulagan. The Board will meet after the proposal from Townsend Public Affairs is sent in to Pat Cabulagan.

9B. FINANCIAL REPORT

Al McGreehan reported the budget is on track and looking good.

Gene Hostetler made a motion to approve the financial statements for December 2016. This motion was seconded by Maryalice Faltings.

Ayes: Frank Gorman, Rick Sloan, Maryalice Faltings, Al McGreehan, Gene Hostetler, Mark Johnson, Stephen Fraher, Mike Limbaugh, Tarry Smith and Joe Gibson.

Noes: None.

Abstentions: None.

10. COMMITTEE REPORTS/MEETINGS

A. Nominations Committee

Frank Gorman appointed to Chair of the Nominations Committee. Pat Cabulagan will determine what position and terms are set to expire and will schedule a teleconference before the March meeting. Confirmed it is an even year.

B. Finance Committee

Nothing to report.

C. Conference Committee

Nothing to report.

D. Legislative

Nothing to report.

E. Awards

Awards Committee confirmed final drafts for Scholarship, Registration and Sponsor Registration documents. These will be sent out ASAP to districts.

F. CAPRI

The dividend checks were sent out on January 18, 2017. The liability program is doing well. Next CAPRI Board of Directors Meeting is scheduled for February 22, 2017.

G. Legislative Outreach

Nothing to report.

11. OLD BUSINESS

A. State Budget

Nothing to report.

B. Legislative Outreach

Nothing to report.

C. Annual Membership Dues Update

Honeylake Valley Recreation Authority joined the liability program. Since they joined mid-year they will start to pay their premium next year.

D. CARPD 2017 Spring Conference

The Conference Committee met on September 26, 2016 and will likely meet sometime in late January to early February to finalize the conference details. Staff went down to Marriott Paradox in Santa Cruz in December 2016 to workout logistics and meet with the Paradox staff to discuss the conference details.

The Awards Committee has reviewed the Awards of Distinction and Scholarship applications. Staff is planning on sending out both applications late this week to early next week.

We have already started the process of securing speakers for the conference. 1) Peter Tateishi, "Minimum Wage Law Update," has agreed to speak at the conference; 2) We are ironing out final details for Angela Summers to speak on the following topics: a) "Tips for Recruiting Today's Teenage Workforce" and b) "Say What You Mean, Mean What You Say – Using Effective Communication to Guide Your Team;" 3) We are working on securing a panel of District representatives on the "Impacts of Social Media on Recreation and Park Districts;" 4) We are working on securing an attorney to discuss the exposures/laws regarding Social Media; 5) We are working on securing an attorney to discuss the Liability Exposures Update; 6) We have tried to contact Brent Ives to do a session for Boards, but he has not responded back as of this writing; 7) For the Friday lunch speaker, staff will try to secure either Mike Madrid of Grass Roots Lab, Cheryl Jackson of Bold Action Results or Andrew Schiffren a local author/speaker to talk about the history of Santa Cruz. 8) For the keynote speaker we are looking at Mike Madrid of Grass Roots Lab, Steve Young formerly of the San Francisco 49ers or Dr. Stuart Robertshaw to talk about the Healing Power of Humor.

For Friday's Sponsor's Reception, it looks like we will be hosting that reception poolside at the Paradox. They will have heaters and various games (Large Jenga, Ping-Pong, Corn hole, etc.). Depending on the cost of the keynote speaker, Pat proposed securing a magician for an hour or so during reception. Also, looking at having a barbeque outside to cook appetizers on the barbecue.

Joe Gibson would really like to see a speaker on CALPERS Liability. Pat will continue to work on securing a speaker on this topic.

E. CARPD Status/501(c)6

Staff provided an update on the 501(c)6 status. All the paperwork has been filed and submitted. It was suggested by Frank Gorman to share pertinent information on the 501(c)6 status at the Conference in May.

12. NEW BUSINESS**B. Executive Director Performance Evaluation and Contract**

The last time this was completed was a year and a half ago. Changes need to be made to the contract. Pat suggested we wait to make these changes until we are officially a 501(c)6. Al McGreehan suggested that the Executive Committee meet to go over the performance of the Executive Director. Pat Cabulagan will schedule a teleconference meeting with the Executive Committee for the Executive Director evaluation.

It was suggested to add the annual performance evaluation to the Calendar of Events.

C. CSDA Special Districts Legislative Days

CSDA Special District Legislative Days is scheduled for May 16-17, 2017. Rick will be attending the CSDA Special Legislative Days. Pat will not be attending because he will already be on his way to the CARPD Conference.

13. CARPD CALENDAR OF EVENTS

Nothing to Report.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

Nothing to report.

16. CLOSING COMMENTS

None.

17. ADJOURNMENT

Meeting adjourned at 11:45am.

NOTICES:

The next CARPD Board of Directors meeting is scheduled for March 15th at the CAPRI/CARPD office.