

**CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS
(CARPD)**

**MINUTES OF THE BOARD OF DIRECTORS
MEETING ON July 18, 2018 at 9:30 am**

A Board of Directors meeting was held on July 18, 2018 at 9:30 a.m. at the CAPRI offices in Citrus Heights, CA.

MEMBERS PRESENT: President, Mark Johnson, Rancho Simi
Past President, Mike Limbaugh, Hesperia
Secretary, Maryalice Faltings, Livermore Area
Chief Financial Officer, Al McGreehan, Paradise
David Furst, Livermore Area
Rick Sloan, Cordova
Lindsay Woods, Hesperia
Stephen Fraher, Arcade Creek
Nick Schouten, Valley-Wide

MEMBERS ABSENT: Dennis Waespi, East Bay

OTHERS PRESENT: Executive Director, Patrick Cabulagan
Risk Manager, Rick Richards
Administrative Assistant, Carlee Ethridge

1. CALL TO ORDER

The July 18, 2018 Board of Directors meeting was called to order at 9:29 a.m. by CARPD Board President Mark Johnson.

2. ATTENDANCE

Secretary Maryalice Faltings took roll and noted that Dennis Waespi was absent.

3. AGENDA MODIFICATIONS/APPROVAL

There were no additions to the agenda.

4. PRESIDENT'S REPORT

Nothing to report.

5. BOARD OF DIRECTORS ROSTER/COMMITTEE ASSIGNMENTS

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A few changes were made to the Board of Directors Roster and Committee Assignments.

6. MINUTES

The Board of Directors reviewed and approved the minutes for May 30, 2018 and June 2, 2018.

Lindsay Woods made a motion to approve the Meeting Minutes for May 30th, 2018.

The motion was seconded by Past President Mike Limbaugh.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

Steve Fraher made a motion to approve the Meeting Minutes for June 2nd, 2018.

The motion was seconded by Past President Mike Limbaugh.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

7. CORRESPONDENCE

Nothing to report.

8. PUBLIC COMMENTS

No public comments.

9. FINANCIAL REPORT

The Committee discussed the various options to invest the CARPD funds verses the business savings account the funds are currently in. Executive Director Patrick Cabulagan was directed to investigate options for CD's for a future Board of Directors meeting.

Nick Schouten made a motion to approve the financial statements for June 2018. The motion was seconded by Past President Mike Limbaugh.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

10. COMMITTEE REPORTS/MEETINGS

A. Nominations Committee

Nothing to report.

B. Finance Committee

Nothing to report.

C. Conference Committee

Nothing to report.

D. Legislative

Proposition 68 passed on June 5, 2018. Once we obtain more information regarding the application process for our District's to receive funding, we will pass that information on to the Board and to the membership.

E. Awards

Nothing to report.

F. CAPRI

Executive Director Pat Cabulagan gave a brief report on Worker's Compensation, Property and Liability Premiums for the 2018-2019 fiscal year.

G. Legislative Outreach

Steve Fraher and Rick Richards will work with the District Legislative Committee to coordinate their Legislative meetings to occur as close to and before the CARPD Board of Director's meetings.

11. OLD BUSINESS

A. State Budget

Nothing to report.

B. Legislative Outreach

Nothing to Report.

C. CARPD 2018 Spring Conference Review

The Board of Directors reviewed the 2018 CARPD Conference. They reviewed the conference survey results, conference attendance, speakers, and the conference location. It was suggested to have Kevin Kalman potentially speak on the topic of Legislation in the future.

12. NEW BUSINESS

A. 2018/2019 Annual Membership Dues

The Board reviewed the proposed dues for 2018/2019. Staff will send out the invoices immediately after the Board approves the membership dues.

<u>Revenues Category based on Annual Budget</u>	<u>Proposed Dues</u>
\$0 - \$99,999	\$400
\$100,000 - \$199,999	\$800
\$200,000 - \$299,999	\$1,000
\$300,000 - \$599,999	\$1,500
\$600,000 - \$999,999	\$2,000
\$1,000,000 and higher	\$2,500

Lindsay Woods made a motion to approve the 2018/2019 CARPD Membership dues. The motion was seconded by Al McGreehan.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

B. 2019 CARPD Spring Conference Date/Location/Topics

A discussion of potential dates and locations were discussed for the upcoming 2019 CARPD Conference. Events such as Legislative Days, Memorial Day weekend and Annual Bike Race in S. Lake Tahoe were taken into consideration. The Board directed Executive Director Pat Cabulagan to get quotes for the last three weeks/weekends for May 2019. It was suggested to look at another option for something fun to do during and or in replace of the Sponsor’s Reception. There was an overall agreement to keep the upcoming 2019 Conference midweek starting Wednesday and ending on Friday.

C. Reimbursement of Conference Registration's

The Board of Directors reviewed the requests for reimbursement from some of the members that had to cancel at the last minute their attendance to the conference. Registrations were cancelled due to uncontrollable circumstances such as: health/medical issues, a death in the family and work obligations. It was suggested to revisit the fee for 2019 cancellations.

Past President Mike Limbaugh made a motion to approve the reimbursements of all the conference registrations for those that cancelled due to uncontrollable circumstances less the \$25. The motion was seconded by President Mark Johnson.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

D. CARPD Board of Director Vacancy

The Board of Directors discussed the options available regarding the current open CARPD Director Vacancy. The options were to fill the position or leave it open until the May elections.

Lindsay Woods moved to leave the CARPD Board of Director Vacant position vacant until next year's election. The motion was seconded by Past President Mike Limbaugh.

Ayes: Mark Johnson, Stephen Fraher, Rick Sloan, Maryalice Faltings, Mike Limbaugh, Lindsay Woods, David Furst, Al McGreehan and Nick Schouten.

Noes: None.

E. Executive Director Goals and Objectives

The Executive Director's goals and objectives were reviewed and discussed briefly. Executive Director Pat Cabulagan's progress on the goals and objectives were reviewed.

13. CARPD CALENDAR OF EVENTS

Nothing to Report.

14. EXECUTIVE DIRECTOR'S REPORT

Nothing to Report.

15. BUSINESS ITEMS FOR NEXT MEETING

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Rewriting CARPD's purpose: who we are, what we do, and benefits we have to offer and why we exist was talked about to place on a future Board of Directors Agenda.

16. CLOSING COMMENTS

None to report at this time.

17. ADJOURNMENT

Meeting adjourned at 11:10am.

NOTICES:

The next CARPD Board of Directors meeting will be held on Wednesday, October 17, 2018 the CAPRI/CARPD office.